



The Sixth Form College Farnborough Access Plan 2025/2026

General Accessibility and Admissions

<i>Actions</i>	<i>Timescale</i>	<i>Outcomes</i>	<i>Responsible</i>
Commission an external audit to ensure the College is accessible as possible	Oct 2025	A number of actions have been taken or are in progress following the external report	SLT / Estates
Maintain the fully accessible website	Ongoing	Information is clear and accessible to all	IT / Exec Office
Monitor information provided by students, parents/carers about access needs on admittance to college, including health and SEND needs.	Ongoing	College responds appropriately in supporting students and their parents/carers.	SLT
Ensure all disabled applicants are encouraged to apply.	Ongoing	All disabled applicants who meet the minimum criteria are invited to interview. Students with an EHCP are given priority in the event of the College being oversubscribed	Admissions
Ensure all students receive information, advice and guidance in order to access appropriate progression routes.	Ongoing	Students are supported with whatever progression route they have decided upon.	Careers

Teaching and Learning			
<i>Actions</i>	<i>Timescale</i>	<i>Outcomes</i>	<i>Team Responsible</i>
All teachers to be aware of Wave 1 support and understand their responsibilities for delivering Quality First Teaching. All new teachers are trained on supporting students with additional need and College procedure for the referral of students causing concern.	Ongoing	The learning environment ensures teaching is inclusive.	SLT, All Teaching Staff
Encourage inclusion of disability issues in all courses.	Ongoing	Students can speak in an informed way about disability and equality.	SLT, All Teaching Staff
Monitor differentiation and challenge in all lesson observations.	Ongoing	Evidence of differentiation is clear to enable all learners to make progress.	SLT
Ensure all students have access to a computer, making laptops available to bursary students and providing specialist support software where necessary.		All students are able to access software and online materials relevant to the course.	Study Support
Provide all teachers with detailed information about students such as specific learning difficulties, financial hardship etc		All staff are familiar with the CristalWeb 'dot' system for identification and monitoring	SLT
Ensure high quality examination access arrangements are administered.	Ongoing	Students supported to maximise their achievement through exam access arrangements. Technology implemented for those students who require it with access arrangements in place.	Registry

Safeguarding			
<i>Actions</i>	<i>Timescale</i>	<i>Outcomes</i>	<i>Team Responsible</i>
Record and monitor all incidents of bullying or harassment related to disability.	Ongoing	Staff fully trained in how/where to record incidents. Tutorials include content on bullying and the action College has taken in the past. The first tutorial includes reminders on acceptable behaviour.	Safeguarding Team
Encourage and monitor participation of students with a disability in school clubs and activities.	Ongoing	Students benefitting from participation.	SLT / Enrichment
Provide more opportunities for Student Voice in relation to accessibility.	June 2025	Accessibility survey sent summer term 2025. Actions have been completed or are in progress	SLT
Monitor all policies and procedures for their accessibility,	Ongoing	All students made aware of policies during induction	SLT

Physical			
<i>Actions</i>	<i>Timescale</i>	<i>Outcomes</i>	<i>Team Responsible</i>
Clearly mark accessible car park bays with signage at car park entrance.	Feb 2026	Car park has increased accessibility	Estates
Improve accessibility at reception.	Feb 2026	Hearing loop installed. Accessible toilet clearly signed. High backed chairs with arms to assist lifting have been provided. Visitors asked if they require assistance in the event of a fire alarm.	Estates / Reception
Ensure all development plans contribute to full accessibility (eg hearing loops, automatic doors with wide opening, access to toilets).	Ongoing	All new estates projects are planned with consideration to accessibility.	Estates / H&S
Ensure good signage for visually impaired people.	Ongoing	Ample signage around the college to enable easy navigation of the whole site.	Estates / H&S
Hold regular training on use of EVAC Chairs.	Ongoing	Staff are confident in the use of EVAC Chairs.	H&S
Ensure all 'nosings' are clearly painted on external steps. Ensure the start and end of ramps are indicated.	Ongoing	Steps clearly visible. Nosings are 2-inch strips, thick stripes of paint at the start and end of ramps. Markings are repainted at the first sign of wear.	Estates
Accessible toilets to be fitted appropriately	Feb 2026	All accessible toilets have coat hooks, shelf and mirrors at accessible heights. All have emergency alarms and flashing fire alarms.	Estates